

Buena Vista-Bethel Special Utility District  
312 S. Oak Branch Rd  
Waxahachie, Texas 75167-7832  
(972) 937-1212

**NOTICE OF A REGULAR MEETING OF BOARD OF DIRECTORS**

DATE: Tuesday, March 18, 2025  
TIME: 6:00 p.m.  
PLACE: 312 S. Oak Branch Rd., Waxahachie, Texas 75167

**AGENDA**

1. Call to order and declaration of quorum.
2. Public Comment. (*Speakers limited to 3 minutes*)
3. Approval of minutes from February 18, 2025.
4. Review and discuss the February 2025 financial transactions.
5. Old Business: None.
6. New Business:
  - (a) Discuss and act on the recommendation letter from Ben Shanklin with Childress Engineers to award a contract for construction of an elevated water tank on district-owned property located at 3800 FM 66 Waxahachie, TX 75167 (Well site #4), and for demolition of the existing elevated tank.
  - (b) Yeldell, Wilson & Co., P.C. to present the FY2024 audit.
  - (c) Discuss and act on amending the Employee Handbook concerning regular and overtime pay policies.
7. Reports:
  - (a) Attorney report re: status of easements, condemnation proceedings; service area and boundary updates; regulatory compliance; election matters; state legislation; and/or contracts.
  - (b) Operations Manager's report re: water loss; water system maintenance and status; planning and construction of new facilities, easements; and/or recommendations for system or district improvements.
  - (c) Office Manager's report re: personnel; easements and contracts; existing and proposed developments; regulatory filings; customer matters; and, service policies.
10. Future agenda items.
11. Adjourn.

## CERTIFICATION

I certify that this Agenda was posted on March 14, 2025 at approximately 3:00 p.m., as follows: (i) in the front window of the Buena Vista-Bethel SUD's regular offices located at 312 S. Oak Branch Rd., Waxahachie, Texas 75167, facing the front and visible to the public at all times for at least 72 continuous hours prior to the scheduled meeting; and, (ii) on Buena Vista-Bethel SUD's official website: [www.bvbsud.com](http://www.bvbsud.com).

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Tabatha Davis, Office Manager and Assistant Secretary

## NOTICE

1. The Board of Directors reserves the right to recess into executive or closed session to consult with the Buena Vista-Bethel SUD's attorney about any item listed on this Agenda whenever it is considered necessary and legally justified under the Texas Open Meetings Act, Section 551.071 of the Texas Government Code.
2. The board of directors may vote or act upon each and every item listed in this agenda.
3. During Public Comment, individuals may address the board of directors about matters not listed on this agenda. Each speaker shall be limited to 3 minutes. The board is prohibited from deliberating or taking action on any matter presented during Public Comment.
4. The location identified on this Agenda is the location at which the presiding officer and a quorum of the Board will be physically present for the meeting. A member of the Board of Directors may participate remotely in compliance with the Texas Open Meetings Act.
5. Individuals with disabilities who plan to attend this meeting and who may need auxiliary aid or assistance should contact the Office Manager of Buena Vista-Bethel Special Utility District at least two (2) working days prior to the meeting by telephone at (972) 937-1212 or by email to [officemanager@bvbsud.com](mailto:officemanager@bvbsud.com) **BRILLE IS NOT AVAILABLE.**